

Introductions

Library of Rishso University is a hub of knowledge and resources, providing essential academic support to students, faculty, and researchers. With Rare books, journals, electronic databases, and various services, we aim to facilitate learning, research, and intellectual growth within the University community

Library Facilities

Our Library boasts a modern and comfortable environment designed to foster academic pursuits. The facility offers spacious reading area, quiet study rooms, collaborative spaces, and computer workstations equipped with the latest software and internet access. The librarian is available to assist you with any inquiries or research needs.

Library Hours

	Monday-Friday	Saturday	Sunday/Holidays
Opening hours	8:30-22:00	9:00-21:30	Closed
During Vacations	9:00-16:00	Closed	Closed

The library is closed during the end of year/New Year Holidays (Dec28-Jan.3).

※Any changes to the library's schedule will be posted on the library's website.

Our website: <https://www.ris.ac.jp/library/index.html>

Library Manners



- Turn cell phone ringer to silent, and take phone conversation out of library.
- Drinks should be in spill proof containers.
- No food
- No smoking



OPAC

(Online Public Access Catalog)

Search the OPAC for books, Journals, e-Books, and other materials in the Rissho Libraries.

Make a note of the location and the call mark.

The call mark indicates the position of the book on the shelves. Its based on Nippon Decimal Classification (NDC)

OPAC URL (English)

<https://opac.ris.ac.jp/top/>



Map of Shinagawa Campus



[here](#)

【Access】

5 minute walk from Osaki Station and Gotanda Station/1 minute from Osaki Hirokoji Station

【Address】

4-2-16 Osaki, Shinagawa-ku Tokyo
TEL:03-3492-6615 FAX:03-5487-3349



立正大学 図書館 Quick Guide of Rissho University Library



Library of Shinagawa Campus

Circulation

Circulation service is available at the service Desk on the 1st floor and 3rd floor. Bring the books you want to borrow, along with your student ID .

- A self-checkout machine is available.
- Return all check-out items by the due date.
- Items can also be returned to the outdoor book drop box to the 3F left of the library entrance.



Circulation Policy

	No. of items	Periods
Undergraduate	12vol.	21days
Graduate	14vol	30days
Course	10vol	21daya
Alumni	6vol	21days

you can renew circulating materials that have not been requested by another patron. To renew materials, bring the books and Student ID to the service desk. Or extend the loan period on the website too. (My library)

Library Photocopying



From opening to 10 minutes before closing

Floor Guide

- Open stacks
Materials are organized on the shelf using the NDC call numbers. The call numbers are classified by subject, so you can often find several helpful books on the same shelf, or nearby.
- Desktop PC
you need your ID and password to sign in the PC in the Library.
- Browsing area
Floor : Basement to 3rd Floor.



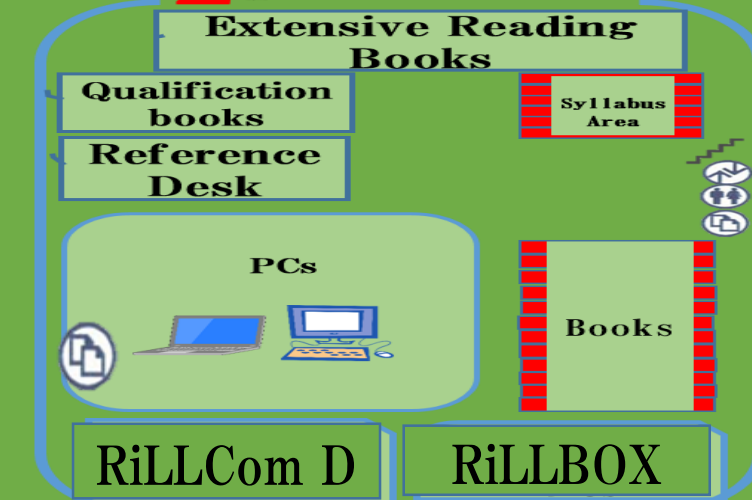
BSMT (B1F)



3rd Floor



2nd Floor



1st Floor



Please receive the Wi-Fi security key from the service counter